

Chapter By-Laws

Article I: Membership

Sec. 1. During the first week of the Fall Semester, an invitation to become a member of BSK is extended to second, third, and fourth year students who meet the following minimum requirements:

Any member of BSK who maintains a minimum of an 90% academic average at the end of his or her fourth academic year will be entitled to wear a gold honor cord at graduation.

A minimum of a 90% academic average is required for induction into BSK, and a minimum academic average of 90% must be maintained to remain a member of BSK. Any student in the traditional academic program who meet the aforementioned criterion at the end of the 1st, 2nd, and 3rd academic years may be inducted into BSK. E students may be inducted into BSK at the end of the 3rd and 4th academic years, that is E3's and E4's.

Article II: Continuation of Membership

In order to continue as a member of BSK, a student must:

1. Meet the aforementioned minimum academic average at the end of each subsequent year. Failure to maintain the minimum average will result in a suspension from BSK until the minimum academic average is once again achieved.
2. Perform twenty hours of tutoring per academic year, excluding 4th year. At the beginning of each semester, each member shall sign up for at least one class in which they will be available to tutor.

Article III: Termination of Membership

Sec. 1. The Board of Directors of the NSU College of Optometry Chapter reserves the right to terminate a student's membership under the following circumstances:

- A. Commission of an act of academic dishonesty including plagiarism and cheating.
- B. Dismissal from the academic program due to misconduct in the clinical setting.
- C. Dismissal from the academic program for non-academic reasons.
- D. Non-payment of dues.

Sec. 3. Right of Appeal

Any student whose membership is terminated has the right to appeal the decision of the Board of Directors. This appeal must be submitted in writing to the faculty advisor within five days of termination of membership. The faculty advisor in conjunction with the Board of Directors will hold a hearing where the student may present his or her arguments against dismissal. The Board of Directors will issue its final decision in writing within five days following the hearing.

Article IV: Executive Board

The Executive Board of the Chapter consists of members who are third-year optometric students.

Sec. 1. President - The President is the chief officer of the Chapter and holds the position of greatest responsibility. Duties of the President include calling and attending all Chapter meetings, establishing an agenda, leading the meetings, and working in conjunction with the Chapter Advisor to oversee and ensure effective Chapter operation.

Sec. 2. Vice President - The Vice President provides assistance to the President whenever needed and attends all Chapter meetings. The Vice President organizes and coordinates the Fall Induction Banquet and the Spring Installation Banquet.

Sec. 3. Secretary - The Secretary attends all Chapter meetings and distributes a copy of the minutes to the members of the Executive Board and Chapter Advisor within three days of each meeting. The Secretary works in cooperation with the Vice-President to distribute invitations to members, faculty, and administrators for both the Spring Installation Banquet and the Fall Induction Banquet.

Sec. 4. Treasurer - The Treasurer maintains the financial records for the Chapter in the form of a balanced ledger along with receipts of all financial transactions, makes deposits, and collects dues. The treasurer must work closely with The Office Student Affairs to make timely deposits and money requests.

Article V: Supporting Positions

Sec. 1. Tutoring Coordinator - The Tutoring Coordinator is responsible for ensuring that each student receives tutoring services in a timely manner. If a tutor is not available to fulfill the student's request, the Coordinator will refer the student to the Assistant Dean for Student Affairs. Tutoring requests are submitted through the BSK Chapter Web site and must be responded to by the Coordinator within 36 hours of the request.

Sec. 2. Mock Clinical Proficiency Coordinator - The Mock Clinical Proficiency Coordinator plans, coordinates, and oversees the administration of the Mock Clinical Proficiency Examinations that take place within two weeks prior to the Pre-Clinical Proficiency Examinations. The Coordinator may enlist the assistance of any of the current members of the Chapter in performing her or her duties.

Sec. 3. Faculty Advisor - The Faculty Advisor works with the Executive Board in overseeing Chapter operations. The Advisor will be informed of the date and time of every Chapter meeting. The Advisor receives a digital copy of all Chapter communications and authorizes all Chapter expenditures.

Revised and Adopted
by the 2008-2009 Board of Directors

Article VI: Elections

Members of the Executive Board are elected by the general membership during the first week in April. Installation of new members of the Executive Board occurs at the Installation Banquet held at the beginning of the fall semester at a location selected by members of the current Executive Board. All Chapter materials and information are passed to the new Executive Board by the outgoing Executive Board to ensure a smooth transition.

Article VII: Amendments

Sec. 1. Amendments to the chapter by-laws – The Board of Directors has the authority to amend the chapter by-laws with a two-thirds vote of its members.

Sec. 2. Member input – Before amendments to the chapter by-laws are implemented, all chapter members in good standing will be notified of the proposed changes via e-mail. The members will have five days to offer opinions about the proposed changes to the Board of Directors. The Board shall consider all member input before implementing proposed changes to the chapter by-laws.